

NIST & NTIA ACCESS REQUEST FORM

NAME: _____ NIST/NTIA MAIL CODE: _____

SSN: _____ ROOM/PHONE: _____

ACTION (Check One): ☐ ADD ☐ REPLACETYPE (Check One): ☐ FEDERAL EMPLOYEE ☐ AFFILIATECITIZENSHIP (Check One): ☐ UNITED STATES ☐ FOREIGN NATIONALDUTY HOURS (Check One): ☐ BUSINESS HOURS (6:00 am to 6:00 pm) ☐ 24 HOUR ACCESS
(If both Foreign National and 24 Hour Access is Checked, Complete Back of Form)

PERIOD OF VISIT: From _____ to _____

USER GROUPS:

<input type="checkbox"/> BLDG. 1 (All exterior doors to Bldg. 1)	<input type="checkbox"/> BLDG. 22 (All exterior doors to Bldg. 22)
<input type="checkbox"/> BLDG. 2 (All exterior doors to Bldg. 2)	<input type="checkbox"/> BLDG. 24 (All exterior doors to Bldg. 24)
<input type="checkbox"/> BLDG. 4 (All exterior doors to Bldg. 4)	<input type="checkbox"/> BLDG. 25 (All exterior doors to Bldg. 25)
<input type="checkbox"/> BLDG. 5 (All exterior doors to Bldg. 5)	<input type="checkbox"/> BLDG. 26 (All exterior doors to Bldg. 26)
<input type="checkbox"/> NOAAEXT (After Hours Access to all exterior doors of the David Skaggs Bldg)*	

Interior Rooms to be Accessed: _____

* JUSTIFICATION FOR AFTER HOURS ACCESS TO THE DAVID SKAGGS BLDG:

AUTHORIZING OFFICIAL:

Name/Title:	Signature:	Date:
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MASC SECURITY APPROVAL: _____ DATE: _____

(For Non-Federal Employees & David Skaggs Bldg. Only) Wendy Monroe, MRSO, MC44, x5198, Room 1-4508

SIGNATURE: _____

This signature certifies that the above named Federal employee/Affiliate has received his/her PIN number/ID to access the exterior doors and if needed, access controlled, interior rooms at 325 Broadway, Boulder, Colorado. Federal employee/Affiliate agrees to keep his/her PIN number/ID confidential.